



## POLICIES

### REFUNDS

- CCSME will refund the listed registration fee, minus a \$10 administrative charge, for cancellations made in writing, no later than one week before the event.
- Written notice of cancellation may be provided to CCSME by email, fax, or mail.
- No-shows and cancellations made the week of the event will not be refunded.
- Online processing fees cannot be refunded.

### DELAYS AND CANCELLATIONS

Very rarely, an event may be delayed or cancelled due to inclement weather or other unforeseen circumstances. All registrants will be notified by email and a notice will be posted on the CCSME website at [www.ccsme.org](http://www.ccsme.org).

If an event must be cancelled, every attempt will be made to reschedule it. Registrants will be notified of their options, including refund information.

### ACCOMMODATIONS

All sites are accessible. Sign language interpretation and/or other accommodations are available upon request. Please notify CCSME of your requests no later than three weeks before the event.

### FOR THIS EDUCATIONAL ACTIVITY

- No conflict of interest exists for planners or presenters
- No commercial support was received
- Off-label use of products will not be discussed
- Commercial products will not be displayed